

# WEBCT USER INFORMATION

## HOW TO LOGIN:

- 1) Go to <https://webct.anu.edu.au/login/>
- 2) **Enter your Uni ID ("u" or "a" number) and Password**
  - **Students:** Your password is the password used to access all InfoCommons campus machines, and online services (eg: ISIS)
  - Remember that Uni IDs are case sensitive and must start with a lowercase "u" or "a" and that passwords are also case sensitive. (Check that you don't inadvertently have the Caps Lock key set on your keyboard depressed!)
- 3) **Click the Login Button**

## BROWSER COMPATIBILITY:

Many WebCT-related problems are associated with the configuration of your web browser or the presence of spyware or an ad-blocking program on your computer.

- After logging into WebCT you should use the [Check Browser](#) utility to check that your browser meets the specifications for use with WebCT Campus Edition 4.1 that is used at the ANU.
- Use the [WebCT Browser Tuneup page](#) and follow the step-by-step instructions to make sure your browser settings are optimized for use with WebCT.
- The Browser Tuneup page also has a [Browser Tips and Troubleshooting](#) link to help you detecting and eradicate troublesome spyware, parasites, and other deceptive software that can cause problems when using WebCT or other websites.

## HELP FOR STUDENTS:

- If the problem is associated with materials for your course, the first thing you should do is contact the Assistant Program Administrator.
- If you are having a problem using some of the tools inside WebCT, take a look at the help files by clicking on 'Help' at the top right of any WebCT page or take a quick tour of the PlanetWebCT Student Orientation Guide under "Institutional Bookmarks" on your myWebCT page
  - This is where you will find help on **HOW TO SUBMIT ASSESSMENT**
  - Click the Assignments icon – you will receive a step by step visual guide on how to submit an assignment through WebCT. If you would like to speed up or slow down the process click on the arrows at the bottom of the page.
- The InfoPlace Consultants in [InfoPlace@Chifley](mailto:InfoPlace@Chifley) are there to help you with computing issues, including WebCT. If you are in another library building, just ask at the Information Desk and the staff can contact an InfoPlace Consultant for you.
- You can also call the Helpdesk on (02) 6125 9666 or submit a request for help online at <http://doihelpdesk.anu.edu.au>.