

Department of Human Geography
Research School of Pacific and Asian Studies

GRADUATE PROGRAM

About Human Geography and the PhD Program

The Department of Human Geography is part of a leading centre for research and postgraduate training in the Asia Pacific region. Located in the Research School of Pacific and Asian Studies, the department offers the PhD as part of the Geographical Sciences Program within the Australian National University's Graduate School. The PhD involves full-time research from the disciplinary perspective of human geography with the opportunity for fieldwork in countries within the Asia Pacific region. The doctoral program is a professional apprenticeship that trains students in critical thinking, theoretical development, empirical research and project management and builds skills needed for careers in academia, government, the NGO and private sectors. Each student's program is overseen by a supervisory panel chaired by a member of the department. The degree is awarded on examination by thesis.

Students in the program develop projects allied with departmental research strengths.

The Research Strengths of the Department are:

Economic diversity in the Asia Pacific region

- Theorizing economic flows and transactions in diverse economies
- Migration, transnational households and translocal communities
- Community economies and alternative economic development
- Corporations, regions and communities

Gender sensitive approaches

- Spatializing gender: masculinity, femininity, androgyny and queer sexual identity in Asia
- Women's role in local economic activism
- Women and place-based politics.

Human-environment interactions in the context of rapid socio-cultural and demographic change

- The agricultural systems of Melanesia – people, environment, land, crops, cash income and productivity
- The geography of poverty and food security in PNG
- The rural development of Papua New Guinea, the Solomon Islands and Vanuatu
- Formulation of research and development priorities for rural development in PNG and the Solomon Islands
- Remittance agricultural landscapes in the Philippines and Indonesia

Governmentality and regional development

- Historical geography of ethnicity under colonialism
- Regional development initiatives in the Philippines and Indonesia
- Corporate cultures and smallholder agricultural development
- Green governmentality and sustainable consumption in Australia
- Emerging animal rights and welfare in East Asia

Post-development agendas

- The development of long term indigenous agricultural sustainability in PNG
- Emerging land management strategies and new land tenure relations
- Rural to rural and rural to peri-urban migration in PNG
- New identities and models of community governance

Urban transformation

- Urbanism in a post-colonial context

Applications

Applicants for the PhD require a first class or upper second class honours or masters degree in a relevant discipline and from an approved institution and an interest in a research project in line with departmental strengths. Students are most often supported by scholarships or similar merit-based funding but self-funded students are welcome to apply to the program. More details on application requirements and scholarships can be found through the Graduate School at <http://online.anu.edu.au/graduate>.

For information on scholarships see: <http://www.anu.edu.au/graduate/scholarships/>

Components of the Application:

Applications for admission to the PhD program in the Department of Human Geography are assessed by several committees. For the department to support an application, the prospective student should submit a copy of their curriculum vitae, undergraduate transcript of record (and graduate transcript, if applicable), evidence of English language proficiency (see below) and a research proposal. Beyond the strength of your academic record and relevant professional experience, admission requires a good proposal and a staff member willing to take on the role of supervisor.

Preliminary Research Proposal

The department welcomes all preliminary proposals addressing important issues in the Asia Pacific region and contemporary debates in human geography and allied disciplines. A successful proposal is one that can be supervised in the department so prospective applicants should consider the research strengths and interests of the staff. By reading current publications, and corresponding with the relevant staff members, proposals can be strengthened prior to the submission of a formal application. Potential applicants are strongly encouraged to discuss their preliminary research proposal with a member of the department.

English Language Competence

You must demonstrate an adequate standard of English before you can be accepted for admission to the University. Unless your undergraduate studies were undertaken in English in, for example, Australia, Canada, New Zealand, the United Kingdom or the United States of America you will normally have to sit for either:

- The International English Language Testing System (IELTS) Test, conducted by IDP Education Australia or the British Council. Information on the IELTS Test and current Test dates will be available at any of the IDP Education Australia offices listed in this Prospectus or at your nearest British Council office;

or

- The American Test of English as a Foreign Language (TOEFL); CN6151, Princeton NJ 085416151, USA. [The ANU institution code is #0506]

You should send the result to the University with your application or as soon as possible.¹

The University generally requires:

- An IELTS overall band score of 6.5 together with a score of at least 6.0 in all components;
- or**
- A TOEFL score of 570 (Paper Based Test), 230 (Computer Based Test) or better, and a Test of Written English (TWE) score of 4.5.

The Department of Human Geography would like to see a substantially higher score for a student proposing an independent research program.

Students meeting these requirements who will need help in developing proficiency in written English appropriate to the independent research degree can consult the Academic Skills and Learning Centre (<http://www.anu.edu.au/academicskills/>) for assistance.

Academic Background

An undergraduate degree with a major in geography is not a necessary prerequisite for admission to the PhD. Preparation in an allied social science discipline (sociology, anthropology) or multi-disciplinary program (environmental studies, development studies, women's studies) would be a good background for a student changing fields. Likewise, an undergraduate or graduate degree in any discipline followed by professional practice in a development setting in Asia would also be appropriate preparation. Regardless of their background, all students are expected to develop familiarity with current debates in human geography. The department supports this by offering the structured program of readings in Year 1.

1. Features of the Program

1.1 Research Orientation

The doctoral program provides a solid grounding in the discipline of geography and students are expected to situate their research projects in relation to current debates energizing this intellectual field. Research projects of many styles are encouraged. The area studies focus of the Research School is currently undergoing productive re-examination and re-shaping and doctoral projects are expected to contribute to the development of new ways of undertaking research in and on the region.

¹ As well as meeting the University's English language conditions, you will be required to comply with Australian Government English Proficiency requirements for the issue of a student visa. These may vary depending on your country of citizenship. Please note that only IELTS will be accepted from some countries. You should check with the nearest Australian visa office or access the relevant website for details.

1.2 Supervisory Panel

The Research School of Pacific and Asian Studies offers internationally recognised academic expertise on many areas of study in the Asia Pacific. Students have the opportunity to work with a wide variety of well-known scholars as advisors or supervisors.

1.3 Panel Composition

At ANU, the supervisory panel may have from three to five members with at least two members being supervisors. The responsibilities of panel members are as follows:

Supervisors: Each supervisor will meet with the candidate at least once per month and stay in touch during fieldwork, as practicable. Along with providing advice and academic guidance, supervisors are formally responsible for assessing the thesis proposal, annual reports and annual plans and commenting on draft thesis chapters and the final draft of the thesis.

Supervisory Chair: The supervisory chair is the principal supervisor and chair of the panel and must hold a full-time appointment for the duration of the student's program. The supervisory chair must be someone the student can work with closely and who has expertise in the subject of the thesis and is the supervisor responsible for ensuring that the student is submitting written work to supervisors on a pre-arranged schedule.

Alternate Supervisory Chair: At least one other supervisor is required to act as an alternate for the supervisory chair. This supervisor takes primary responsibility for the student's program when the principal supervisor is away for more than one month.

Advisors: Advisors named to the panel provide additional expertise, contacts with other scholars, and advise the candidate on their research proposal or mid-term review. At the student's request, advisors can provide advice on the doctoral program, including relations between the student and other panel members. Advisors are not formally responsible for commenting on draft thesis chapters.

1.4 Selecting a Panel

In the Department of Human Geography, we require that the supervisory chair and alternate supervisor come from within the Department. A third supervisor and/or two or three advisors may be named from outside the department. This ensures that the bulk of the administrative work remains with panel members in the department, while students are strongly encouraged to contact other ANU faculty and external experts to act in non-administrative roles.

Candidates considering asking faculty to act as supervisory panel members need to discuss with each potential supervisor or advisor the amount of time they would expect to contribute to the thesis and the nature of the contact or advice they would provide to the student.

Candidates will need to outline a provisional supervisory panel within the first few weeks of the program. The Graduate Program Coordinator will ensure that students finalise the panel membership within the first six months of their program.

1.5 Research Apprenticeship

The doctoral program is a research apprenticeship and requires a number of mandatory commitments from graduate students in return for the services and resources attached to membership of the department. Fulfilment of all departmental requirements as specified below and in the **Program Structure** is compulsory.

1.6 Seminar Participation

At the ANU the strong research culture gives rise to a myriad of seminar series. Students are encouraged to explore the wider university community and attend any seminars that are of topical and theoretical interest. They are required to attend the Department of Human Geography Seminar Series. During their course, students will present at least two papers per year in the department seminar series. As they start the program, students will give a seminar on their previous work i.e. their Masters or Honours work. Near the end of their first year, when they have completed their research proposal, they will offer a Thesis Proposal presentation as part of their Thesis Proposal Review. If appropriate, they will then be asked to offer a pre-fieldwork seminar before departing for the field. In the second year they will give a post-fieldwork seminar. In the third/fourth year (during their writing up stage) they should give two seminars on their thesis chapters. As they progress in the program, it is expected that students will become increasingly active participants in seminar discussions and ask questions of the speakers. All students will take turns chairing sessions and being involved in suggesting and inviting speakers to contribute to the seminar series.

1.7 Research Training Workshops

Periodic opportunities for short courses inside and outside the department will arise and students are required to attend relevant courses, in consultation with their supervisors. In-house departmental workshops will be offered by staff and outside specialists in response to student needs identified on an ongoing basis. In the first year it is recommended that students enrol in the courses on producing theses in Word and using Endnote, offered through the Information Literacy Program at ANU.

1.8 Kioloa Campus Retreat

Each year student and faculty spend three days together at the ANU Coastal Campus at Kioloa on a mandatory writing or research skills retreat and workshop. This event plays a key part in creating a community and environment of mutual intellectual support within the department. Students are also strongly encouraged to form writing support groups within the department.

1.9 Conference Attendance

Students are supported to deliver papers at one international and at least two national conferences during their candidacy. Conference paper preparation assists students to bring clarity and focus to their writing. It is especially important for students to present papers based on their fieldwork as this invites other views on their work and introduces them to the academic marketplace. Students are strongly encouraged to attend a training workshop on paper presentation before their first conference.

Once a student has had a paper abstract accepted for presentation, the department will provide financial support to meet part of the costs of conference attendance. Each

student is allocated up to \$1,500 towards presentation of a paper at one international conference. Another sum of \$1,000 is allocated to each student to support paper presentations at as many domestic conferences as possible. These amounts should be budgeted carefully over the three years of the program. Students supported by ARC funds or other grants should have equivalent conference support provided by the grant funding their research project. Students are also encouraged to apply for any other outside funding that may be available to attend conferences, such as that provided by the Australian Institute of Geographers (IAG) Conference which students are expected to attend each year. Approval to attend any conference requires a justificatory proposal including the abstract of the paper to be presented, submitted with a supporting statement from the student's advisory panel. A full draft of the conference paper must be vetted by the student's supervisor before presentation.

1.10 Fieldwork

Students have the opportunity to spend between six to nine months doing field research, depending on the nature of their project and sources of funding. At three month intervals students are required to submit a substantive field report. Continuation of funding will be dependent on the filing of these reports. Mid-way through their fieldwork, students receive a supervisory visit to assist them reflect on their progress and develop approaches for successfully completing their research plan. Supervisors will also assess methods and quality of data, initiate thinking about an outline for the thesis and learn more about the particular fieldwork situation. Generous financial support for fieldwork is available. It is recommended that students purchase their own laptop for use in the field.

1.11 Language

The department strongly encourages students to speak the lingua franca of the country in which they intend to work. Those students who enter the program without appropriate language skills can enrol in courses run by the Faculty of Asian Studies in the first year of their candidature. Asian language majors are offered in Chinese, Indonesian, Japanese, Korean, Lao, Thai and Vietnamese. PNG pidgin instruction is also available in Canberra.

2. Tracking Progress in the Program

2.1 Progress Discussions

Towards the end of the student's first year, on their return from the field and six months into their writing-phase, an informal discussion of each student's progress is conducted with the student, the chair of the department, supervisory panel members and the graduate coordinator. This discussion recognises progress and identifies challenges to timely completion in the early stages, providing students with assistance in developing their Annual Plans and Reports.

2.2 Progress Reporting

Under University policy all students are required to submit an Annual Plan and an Annual Report. Year 1 students are also required to submit a Thesis Proposal Review.

In the department, students are expected to send their supervisors a one-page summary of the items discussed and agreements reached in each supervisory meeting. This establishes a record of progress against which Annual Reports can be written.

2.2.1 Annual Plan

Commencing students will be required to submit a detailed annual supervision and candidature plan within three months of the relevant census date (31 March/31 August).

Continuing students will be required to submit an annual plan (with their annual report) by 30 September each year.

The annual plan will include details of supervisor-candidate contact, project research funding, any required graduate coursework, and specific milestones for research progress, to be endorsed by the supervisory panel and the candidate and included in the student file.

2.2.2 Thesis Proposal Review

The review by the supervisory panel and the Head of Department (or equivalent), for recommendation to the program authority, will incorporate the first annual report, and be finalised no later than 15 December (for full time students commencing by 31 March that year), or by 15 June the following year (for full time students commencing by 31 August in the previous year).

The review will include a detailed thesis proposal, literature review and annual plan (for the following year) presented by the candidate. Depending on the discipline or field, the thesis proposal review paper might state the subject of your proposed research and the methodology to be employed, analyse the relevant literature on this topic, explain how the proposed research will make an original contribution to the study of this subject, and outline where relevant the fieldwork needed for the research. All members of the supervisory panel are expected to attend your review presentation.

The review will recommend that the program

- continue as specified in the Thesis Proposal and Annual Plan (with any necessary amendments), or
- be significantly revised (and subsequently reviewed), or
- be converted to a MPhil (if a PhD program), or
- be terminated.

Students required to undertake a significant revision of the Thesis Proposal would undertake a further review after no more than three to six months. The review report will be included in the student file after approval by the program authority.

2.2.3 Annual Report

Students are required to report annually on work they have completed towards their degree, their current progress and plans for future work. The annual reporting process also provides an opportunity for students to comment on any personal, academic or technical problems which have impacted on their research. The form provides for comments from the student's supervisor, the Head of Department, the Graduate Program Convenor and the Program Authority.

Annual Reports evaluate progress against the previous Annual Plan, and are assessed as satisfactory or unsatisfactory. The next year's Annual Plan is submitted with the Annual Report. Commencing students submit their first Annual Report with their Thesis Proposal Review.

For continuing students, the Annual Report is due by 30 September each year (with their Annual Plan).

2.2.4 Due dates for Progress Reporting

For Commencing Students (enrolled by the 31 March)

1st Annual Plan – 30 June

1st Annual Report (including Thesis Proposal Review) – 15 December

Commencing Students (enrolled after the 31 March and by 31 August)

1st Annual Plan – 30 November

1st Annual Report (including Thesis Proposal Review) – 15 June the following year

Continuing Students

Annual Report and Annual Plan – 30 September each year.

3. Program Structure

The normal length of the program is three years and students are expected to complete their doctorate well within the Australian Federal Government defined course of four years. The departmental doctoral program is designed to expedite the research process and keep students to this time frame.

3.1 Year 1: Grounding, Proposing, Writing

3.1.1 The following reading and seminar courses are to be completed in the first nine months of the program:

Theories and Epistemologies in Human Geography

This twelve week reading and discussion course is run by Katherine Gibson usually from April to June.

Learning Objectives

- Gain familiarity with key paradigmatic shifts in the study of human geography
- Establish competence in understanding different epistemological approaches used in the discipline
- Trace the history of 'area studies' within the discipline
- Develop skills in critical thinking
- Conduct a close reading of some recent monographs in Human Geography.

Over the first half of this course students will read some important texts that have shaped the history and philosophy of geography over the last century. An initial seminar will introduce reading and note-taking strategies. Students will be asked to report on their readings and discuss points of interest at weekly seminars. During the second half of the course selected recent monographs will be read and discussed.

Assessment

Students are to submit one 8,000 word paper for assessment. The paper will identify important debates in a sub-area of the discipline with which the proposed research will be engaged.

Area Studies, Methodology and Proposal Development Seminars

After the Theories and Epistemologies course has ended, staff will offer a series of biweekly seminars to assist students in framing their doctoral research project and developing their thesis proposal for presentation. These seminars will run in the same Wednesday morning timeslot and will supplement meetings with the supervisory panel, offering students a forum to assist in developing their research proposal. Topics covered will be the reading, preparation for and elements of the thesis proposal as outlined below as well as submission of the thesis project for ethics approval.

3.1.2 Thesis Proposal

Towards the end of the first year a formal research proposal is to be developed, written and accepted and, if applicable, ethics approval is to be gained from the ANU Human Research Ethics Committee.

Thesis Proposal Preparation

In preparation for writing a thesis proposal, students are required to undertake **guided readings**, set by their supervisory panel and discussed in bi-weekly seminars, in:

a. Current Debates in Geography and related literatures

Students are expected to assess the current literature and identify the debates in which their research will engage.

b. Area Studies

Students are expected to read major regional histories, geographies and contemporary analyses as well as journal articles and journalistic accounts of relevance to the area of Asia or the Pacific that will be the focus of the research project.

c. Methodologies

Students are expected to read about the major methodological approaches to be adopted in their research and, where possible, identify and assess examples of its application in the Asia Pacific region.

These readings and seminar discussions will assist each student in developing a thesis proposal appropriate to her or his particular project and of the standard expected for the Thesis Proposal Review.

Suggested Guidelines for Structure of the Thesis Proposal

The thesis proposal should broadly follow the structural guidelines of most research grant applications as set out below. The page numbers are only indicative.

1. Summary statement of the research project (in no more than 200 words).
2. Background to the research problem (5 pages)
 - a. Thematic focus of the study

- b. How the project is theoretically situated in current debates within geography and beyond
 - c. Discussion of area focus and relevance of the project to major issues shaping the region.
3. Research aims (half page)
 - a. Set out the aims in a series of succinct statements or questions.
4. Relevant literature (10 pages)
 - a. Discuss recent international progress in the fields of geography, cognate disciplines and area studies of relevance to the proposed research
 - b. Draw out the relationship of this proposal to on-going work in these fields.
5. Significance of the proposed project (2 pages)
 - a. Describe how the research is significant and whether it addresses an important problem
 - b. Describe how the anticipated outcomes advance the knowledge base of the discipline and why the project aims and concepts are novel and innovative.
6. Research methodology (10 pages)
 - a. Outline the conceptual framework and epistemological approach to be adopted
 - b. Set out the project design as a series of concrete research exercises deploying particular methods of data collection targeting specific data. Demonstrate that these are adequately developed, well integrated and appropriate to the aims of the project
 - c. Outline the analytical methods and interpretive methods to be used.
7. Communication of results (1 page)
Outline your plans for writing up the research results, including a possible chapter outline.
8. Detailed timeline of research process in table form (1-2 pages).
9. Budget (1 page).
10. Justification of budget (1 page)
Justify each budget item requested in terms of need and cost.

The completed thesis proposal will be reviewed by the supervisory panel and if acceptable a seminar on the proposed project will be held with the proposal circulated in advance. Fieldwork funds will be allocated conditional upon successful completion of the proposal and seminar.

3.1.3 Ethics Approval

All doctoral projects involving human subjects will need to obtain ethics approval before data collection commences. Procedures for gaining ethics approval are outlined at this website: <http://www.anu.edu.au/ro/ORI/human.php>.

Students should allocate adequate time to complete this procedure and are advised to submit their application to the committee at least three months before wishing to leave for fieldwork. Students are strongly encouraged to attend information sessions run by the Research Services Office on gaining ethics approval. As well, students are required to attend a more informal ethics workshop offered within the department to discuss field ethics and methods in practice.

3.2 Year 2: Observing, Describing, Writing, Analysing

3.2.1 Fieldwork

Each project will involve different forms of fieldwork. The fieldwork site needs to be specified in the proposal and the case argued for why it has been selected. Advisors and others can help to direct students to appropriate national and regional areas for study. Responsibility for selecting and setting up the local fieldwork site is up to the individual student. During the six to nine months spent in the field students are in charge of their own timetable. Regular field reports are to be written and sent to the advisory panel at three month intervals. We strongly recommend that students take a few days out of their field site to rest, reflect and write on their research experiences and fieldwork progress.

Structure of Field Reports

Students should forward a field report to their supervisor every two months while in the field. Each report should contain a timeline, outlining the student's location and activities for this period of time. Every report should also contain a catalogued list of the types of data collected over the period. From that, a short description of emerging research themes should be written. A brief excerpt from the student's field diary should be photocopied and submitted. Working between the list of emerging themes and the diary, a short series of reflections on the observer status of the researcher, ethical challenges and impressions of the research process should be developed. This 5-10 page essay should reflect on the research practice and progress in light of the goal and methods set out in the thesis proposal. By outlining key experiences, problems, data issues and reflecting on the dialectical and dialogical nature of field experience, these reports provide a way of beginning the analytical process in the field. Students are also strongly encouraged to forward copies of their data collected in the field to the Department for safety reasons.

Post-Fieldwork Seminar

After returning from the field, research students are required to hold a debriefing seminar at which they present the range of experiences they encountered (logistical, practical, theoretical, personal, financial, etc). Students are asked to reflect on the adequacy of their preparation and what they or the department may have done better.

3.3 Year 3: Interpreting, Writing, Submitting

3.3.1 Writing

Students spend the last twelve months of the program consulting with their supervisors and advisors as they develop draft chapters of the thesis. Support offered to students writing up includes seminars, workshops on writing techniques and practice, as well as the departmental writing group. Students are strongly advised to make use of the Academic Skills and Learning Centre at the ANU, which offers students a number of courses as well as individual assistance in writing, and to attend, if necessary, refresher courses on using Microsoft Word to assist them in the formatting and laying out of their thesis. Students should also acquaint themselves with the University requirements for setting out a PhD thesis. See http://info.anu.edu.au/Policies/_REG/Guidelines/PhD_Exam_Theses.asp.

On completion of a full first draft of the thesis, students should count on at least six months of revision and editing to bring the manuscript up to submission standard.

3.3.2 Professional Development

In this third year students are required to target a journal and write an article-length piece based on some aspect of their thesis research to be submitted for publication. This is an important aspect of professional development that will also hone arguing and writing skills. Students are urged to attend the workshops and courses on presentation skills and professional development offered by the Academic Skills and Learning Centre.

4. Examination

Doctoral theses at the ANU are sent to at least two examiners one of whom shall not be an ANU staff member. Theses in Human Geography are usually sent to three examiners. The Head of Department allows the candidate an opportunity to comment on possible examiners, although the candidate does not have the power of veto. Unless exempted, there is an oral examination on the subject of the thesis and its subject background.

5. Absences from the University

5.1 Fieldwork and Conference Leave

Appropriate forms must be filled out and approval obtained from the Head of Department. Forms are available from the Departmental Administrator in room 5203.

5.2 Recreational Leave

PhD students are expected to be on course for forty-eight weeks of the year and are entitled to four weeks recreation leave. An email to the Head of Department requesting approval is required before any recreation leave is taken.

6. Facilities and Support

While in Canberra, students are provided with shared or single office space, their own computer and access to e-mail, the internet, cartographic and library services.

Computers

All student rooms are provided with a PC. A Department of Society and Environment (DSE) IT Programmer will install licensed programs on your allocated machine.

The Division and the School possess licences to word processing, database management, spreadsheets, referencing management, statistical graphics, GIS, and image processing software.

All students are required to sign a document in which they agree to abide by the rules governing the use of the Local Area Network in the Coombs Building, the ANU system and the Internet. Failure to abide by these rules results in a loss of IT privileges.

Email

All students and staff will have access to email. The Departmental Administrator in room 5203 will arrange for a DSE IT Programmer to install email on your allocated machine. Email is password protected and can be accessed from any computer connected to the network.

Faxes

The Department of Human Geography uses the School fax machine located in the Coombs reception office. The School fax number is (02) 62571893.

Fieldwork

Fieldwork equipment is available from the Departmental Administrator in room 5203 and the Integrated Fieldwork Laboratory in room 5235.

Health insurance coverage cards are available from the Departmental Administrator for students taking overseas fieldwork. These cards must be returned to the Departmental Administrator upon return from the field.

If the card is used while in the field, a travel insurance claim form will need to be completed on return to the Department. Please see the Departmental Administrator regarding claim forms.

Library Loans

Your student card is required for borrowing from the Library. For inter-library loans that have a charge, a form (available online under document supply on the Library website) must be filled out, approved by the Graduate Program Convenor in room 5211, and then signed by the Divisional Administrator in room 7204 (located in the Anthropology/Linguistic corridor).

Photocopying

All students are issued with an ID number for the photocopier in Human Geography located inside room 5206.

Copy cards are available for use in the University libraries. Please see the Divisional Administrator in room 7204 for the appropriate form.

Approval is required from the Head of Department for photocopying at the National Library. Please see the Divisional Administrator in room 7204 for petty cash to purchase a \$20 card.

Telephone

Dial '0' for an outside line.

Local calls – each office has a telephone for official local calls.

STD calls – official STD calls may be made from the Departmental Administrator's telephone in room 5203. Details are to be marked in the appropriate book kept in that office.

IDD calls – calls can be made with the permission of the Head of Department from the Head of Land Management Group's phone in room 5127. The Department monitors the IDD phones through a printout of all calls each month.

Cartography Service

Maps and illustrations for publication, including a student's thesis, are provided at no cost.

Publishing, Image and Distribution Services (PIDS)

Book cover designs are provided at no cost.

Geospatial Information Unit

The Geospatial Information Unit provides GIS, image processing software and a range of digital data sets for mapping and spatial analysis. CD/DVD burning, digitising and large format scanning facilities are also available in the Unit in room 5235.

Integrated Fieldwork Laboratory

The Integrated Fieldwork Laboratory, also located in room 5235, provides a range of equipment for loan – sat phones, laptop computers, voice recorders, digital cameras, video cameras, GPS and solar panels – for both short and long term fieldwork.

ANU CRICOS Provider Number: 00120C